

PROFILE FOR AL-ANON MEMBERS INVOLVED IN ALATEEN SERVICE

Please use only this form with no attachments. Tab between fillable sections.

New Approval

Renewal

Member Information

Please complete electronically or print then use black pen to complete and continue on an attachment page if you wish

Name of the Member:

Phone:

Address of the Member:

Name of the Member's Home Group:

Number of the Member's continuous years in Al-Anon:

Please give details of the Member's service history:

At Group Level:

At District and/or Area Level:

At other levels:

Present Involvement:

Why do you want to be an Al-Anon Member Involved in Alateen Service (AMIAS)?

I have studied, understood and agree to adhere to the Al-Anon Member Involved In Alateen Service (AMIAS) Guidelines in the New Zealand Al-Anon - Alateen Service Handbook. I understand that all Alateen meetings must have two sponsors in attendance at all times.

Signed:

Date

Home Group Approval

Name of the Member's Home Group:

The Member meets the AMIAS requirements.

The Member has support as a proposed AMIAS from at least 2/3rds of the Group.

The Group Representative for the proposed AMIAS's Home Group should tick both boxes and sign after the Group votes to approve.

Signed:

Date

Area Approval

Area Approval signed by the Area Chairperson

Date:

Police check is required (for new approvals or renewal of lapsed approvals).

This profile form when completed is to be retained by the Area as part of the Area's permanent records. Before a "new" or "reapproved" (after a lapsed approval) AMIAS commences any new service with Alateen the Area Chairperson must ensure that a fully completed police check is sent to NZAGSO and that NZAGSO has received a clear police check report.

Send to NZAGSO, PO Box 68124, Victoria Street West, Auckland, 1142

Notes for guidance on approval process

For helpful hints to complete fields hold the mouse over the field for a few seconds to see the tooltip.

This is an annual process. This form must be completed each year to achieve renewal of any current AMIAS approval. An AMIAS approval lapses after 12 months if not previously renewed for a further 12 months.

The approval process is intended to ensure the safety of the children in Alateen, and also to protect each AMIAS and the Al-Anon Family Groups as a whole.

Group Approval

Note - A minimum of 2/3 majority is required for group approval.

A suggested process for group approval is:

- the proposing AMIAS attends and speaks to his/her home group about why he/she wants to be an AMIAS;
- Other group members have an opportunity to ask the proposing AMIAS questions about his/her suitability for service as an AMIAS;
- The proposing AMIAS leaves the room while there is discussion about any concerns any group member may have about the suitability of the proposing AMIAS for service as an AMIAS;
- A group vote by secret ballot is held as to whether the group approves the application.

If group approval has been completed the Group Representative then signs and dates the form and sends it to the Area Chairperson.

Area Approval

Area approval is required, in addition to group approval, because the Area is responsible for all Alateen meetings within the Area and because there might be concerns about the suitability of the proposing AMIAS for service as an AMIAS known or able to be expressed at the Area level but not known or able to be expressed at the group level.

The Area approval process is a process of the Area's choice. This might be at an Area Assembly using a similar process to the suggested group approval process or it might be by the Area Committee going through a process previously approved as a policy by an Area Assembly.

The Area Chairperson signs final Area approval if appropriate.

Police check

If this is a "new" approval for a proposed AMIAS (whether a first approval or a renewal of an earlier approval which lapsed) then he/she must also complete the police check process. See the current police check form and instructions for more information.